

The Gateway Parents & Friends Association

Registered Charity Number 1103263



ANNUAL GENERAL MEETING 2016

Dear Parents and Carers,

You are invited to The Gateway Parents and Friends Annual General Meeting to be held on **Tuesday 26th April 2016 at 9.30am**. At the meeting we will be presenting our Annual Accounts along with the Annual Report. (See attached)

At this meeting you will be able to find out what we have achieved over the past year, how to give your support, or to find out more about becoming a committee member. Pre-school siblings are always welcome and of course there will be refreshments available.

Agenda for The Gateway Primary Academy Parents and Friends Association Annual General Meeting

1. Welcome to All
2. Apologies for Absence
3. Minutes of previous years AGM
4. Treasurer's report and presentation of accounts (annual accounts will be made available at the meeting).
5. Presentation of Annual Report
6. Election of Officers for the Committee
 - a) Chair
 - b) Vice-Chair
 - c) Secretary
 - d) Treasurer
7. Any Other Business

The AGM will be followed by a short meeting to discuss the arrangements for the forthcoming events including the Summer Fair. Everybody is welcome to stay and attend the meeting if you so wish.

Mrs E Dawson - Chair